

Designing a digital system to help schools manage Covid-19

Information sheet for participants

We are inviting you to take part in a research study.

We are running a research project with the aim of developing a digital system to help manage Covid-19 in schools. We think that young people's views are really important, and so we are inviting secondary school students to take part and help us design this digital system. Please read the information below carefully and ask questions if anything is not clear.



What do you want me to do?

- We are inviting you, to join a group videocall. There will be a maximum of 6 young people on the videocall, who will be secondary school pupils.
- The aim of the videocall is to work with participants to **design a digital system that will help schools manage Covid-19**. We will talk to participants about different options for digital systems. We will ask for their feedback on these systems and ask them to rank the solutions, best to worst. There are no right or wrong answers, we are interested in hearing about participants thoughts and opinions.
- We may invite participants to a **second videocall**. During the second videocall, we will show participants a prototype (a mock-up) of a digital system, and we will ask for feedback on this. Even if you decide to take part in the first videocall, you do not have to take part in the second videocall, it will be your choice.
- Each videocall conversation will last for up to **60 minutes**.
- For each videocall, we will make sure that participants are happy to take part in the discussion and will ask them to **sign an online consent form** to say they want to take part.

Are there any benefits or disadvantages to taking part?

- We are offering participants a £20 voucher, to thank them for joining a videocall.
- Feedback from participants will help make the digital system as useful as possible. We will send participants a newsletter telling them about the findings of the study, and how they will be used to create the digital system.
- We don't think the videocall will cause you any discomfort. If you are worried about Covid-19, you may feel distressed talking about it. You can always choose not to answer a question, and you will be free to leave the call at any time.
- The researcher is not a doctor or nurse and so can't answer any medical questions. They will suggest you speak to your parents or teacher if you are feeling nervous about the virus.

What if I don't want to take part, or change my mind?

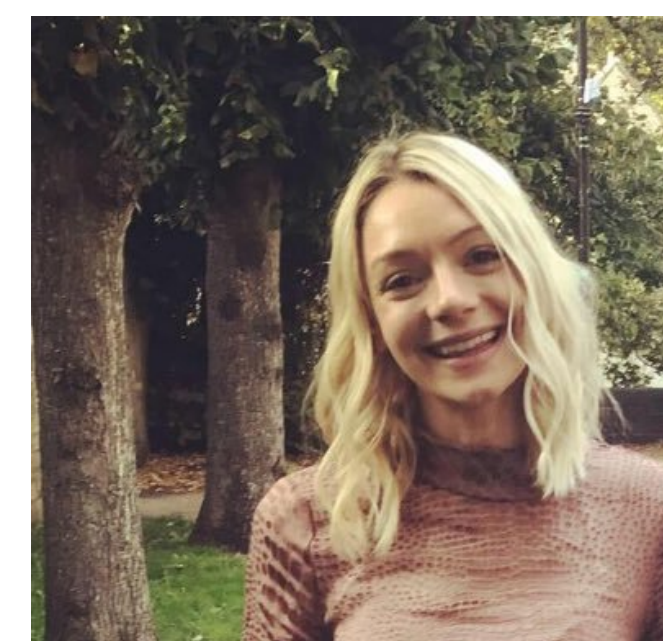
- It is up to you to decide whether or not to take part.
- You have the right to change your mind and stop taking part at any time without giving a reason.
- If you tell us you would like to stop taking part, we will not contact you again.
- If you stop taking part, we will still use any information that we collected during the videocall.

Who is running the study?

- The study is being run by The University of Bristol.
- The team of researchers are:



Sofia Chantziara



Amberly Brigden



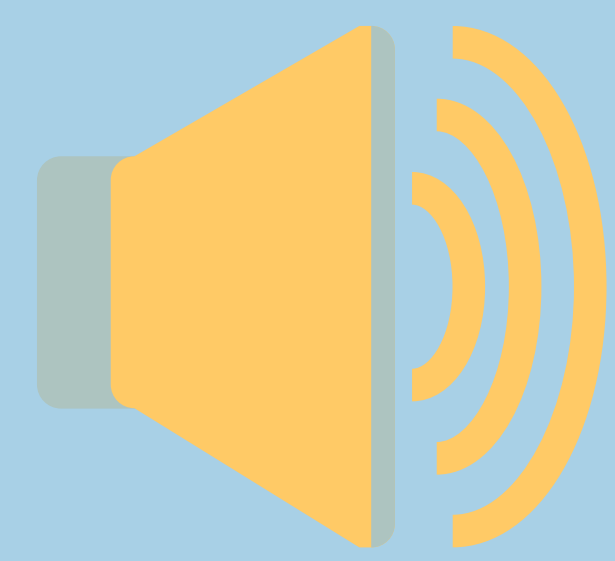
Prof. Ian Craddock

Who is funding the study and who has approved the study?

- This study is funded by the UKRI/DHSC COVID-19 Rapid Response Initiative.
- This study has been reviewed and approved by University of Bristol Faculty of Population Health Science Ethics Committee.

What information will be collected?

- We will audio record the videocall and then we will type up the recording. These records will not include any names or other details that can identify participants.
- The typed records and consent forms will be stored on a secure computer at the University of Bristol. Only the research team can access the computer.
- We will ask participants for their postcode and ethnic group, so we can check we are speaking to a diverse range of people. These data will be treated in confidence.
- When the study is complete the tape recordings will be destroyed. The typed records will be stored for 10 years.
- Participants name, postcode and contact details will be stored during the study so we can contact them. After the study we will delete this information.



Who will know what I have said or what information I have provided?

- We may use short quotes from the videocall conversations in research reports. These quotes will be anonymous- It will not be possible to identify participants as we will have removed information such as names and addresses.
- The information we collect will be kept confidential. There are only two ways that people outside the research team could see a participant's information:
 1. If the University staff carry out a standard check that research teams are storing people's information properly.
 2. If a participant shares information that suggests their safety or someone else's is at risk. In this situation, the researcher may need to pass this on to support services.

What will happen to the results of the study?

- The results will be presented at conferences, published in journals, and will be used to develop a digital system to help schools manage Covid-19.

What happens if there is a problem?

- If you have a concern about the study, please speak to the researchers who will do their best to answer your questions.
- If you remain unhappy or have a complaint about any aspect of this study, please contact the Research Governance Office at the University of Bristol: research-governance@bristol.ac.uk

What if I have any questions?

- If you have any questions, please email us on: amberly.brigden@bristol.ac.uk



What should I do if I am interested in taking part?

- If you are interested in taking part, please follow the link we gave you in your invitation email.

- This will take you to an online form that looks like this
- If you are 16 years or older, you can complete this form by yourself. If you under 16, you will need to complete this with a parent/carer.
- We will ask you to provide some information about yourself.
- Once you have submitted this form, one of the research team will be in touch with you to talk about the study.
- There will be no pressure to take part, and you can still decide not to take part after you talk to one of the research team.

Please indicate if you are either a pupil, parent/carer or school staff member wishing to take part in this study.

Please note- if you are a pupil under the age of 16 years, we need both you and your parent/carer to complete the form. This can be done by selecting option 1, and there is a section for you and your parent/ carer to complete.

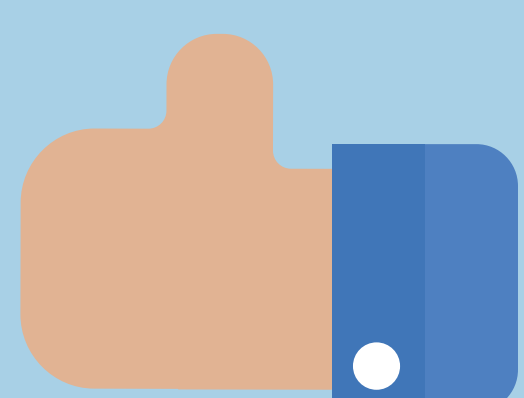
school pupil
 parent/carer of a school pupil
 school staff member reset

Age:

Name (pupil's name):

Name (parent/ carer's name):

Your school:



Thank you for reading this leaflet.